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NOTTINGHAM CITY COUNCIL

HEALTH AND WELLBEING BOARD

MINUTES of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 30 May 2018 from 2.05 pm - 3.07 pm

Membership

Voting members

Present

Councillor Sam Webster (Chair)
Hugh Porter (Vice Chair)
Councillor Cheryl Barnard
Dr Marcus Bicknell
Hazel Buchanan (as substitute)
Alison Challenger
Councillor David Mellen
Alison Michalska

Absent

Martin Gawith
Helen Jones
Councillor Carole McCulloch
Gary Thompson (sent substitute)
Samantha Travis

Non Voting Members

Present

Tim Brown
Karen Frankland (as substitute)
Leslie McDonald
Gill Moy
Andy Winter

Absent

Supd Ted Antill
Lyn Bacon (sent substitute)
Wayne Bowcock
Louise Craig
Chris Packham
Tracy Taylor
Sam Walters

Colleagues, partners and others in attendance:

Shade Agboola - Consultant Director of Public Health
Kartheka Bojan - Director, Cerebrum Matter
Eddie Curry - Head of Parks, Open Spaces and Investment Funding
Jane Garrard - Constitutional Services
Matt Gregory - Growth Point Planning and Planning Policy Manager
Trevor Illsley - Bayer
Jennie Maybury - Principal Transport Planner
Christine Oliver - Nottingham Crime and Drugs Partnership
Alison Rowell - Project Manager, Nottingham City CCG
Richard Taylor - Community Protection, Environmental Health
Zena West - Governance Officer
Lucy Whitehall - Nottinghamshire Local Medical Committee
Stephen Willott - Windmill Practice

1 MEMBERSHIP CHANGE

RESOLVED to note that:

- (1) Councillor Sam Webster has been appointed as the Nottingham City Council Portfolio Holder for Adult Social Care and Health and has**

therefore replaced Councillor Nick McDonald as Chair of the Health and Wellbeing Board;

- (2) Councillor Carole McCulloch has replaced Councillor Marcia Watson as a Nottingham City Council representative on the Board.**

2 APOLOGIES FOR ABSENCE

Lyn Bacon (Karen Frankland attending as substitute)
Helen Jones
Councillor Carole McCulloch
Tracy Taylor
Gary Thompson (Hazel Buchanan attending as substitute)
Samantha Travis

3 DECLARATIONS OF INTERESTS

None.

4 APPOINTMENT OF VICE CHAIR

RESOLVED to appoint Hugh Porter as the Vice Chair for the 2018/19 municipal year.

Hugh Porter thanked the outgoing Vice Chair, Marcus Bicknell, for his efforts as Vice Chair.

5 MINUTES

The minutes were confirmed as a correct record and signed by the Chair.

6 ACTION LOG

The Action Log was noted.

7 HEALTH AND WELLBEING STRATEGY OUTCOME 4 HEALTHY ENVIRONMENT

Shade Agboola, Consultant Director of Public Health, gave a presentation to the Board on Priority Outcome 4 – Healthy Environment, where various organisations work together to ensure Nottingham's environment is healthy. The presentation is attached to the first circulation of the minutes, and details the five areas covered and the recommendations for improvement, along with the key recommendations for a healthy environment. The Board had some questions and comments, and some additional information was provided:

- (a) some of the data in the presentation is a few years old, so recent improvement works (such as increasing energy efficiency and insulation in Nottingham City Homes properties) will not be reflected. The data is from the Public Health outcomes framework, so that it can easily be benchmarked against other organisations. It is expected that recent improvements will filter through soon;

- (b) substantial money has been received over the last three years for Park Lives events, which is due to end soon. Around 15,000 to 20,000 people per year were engaged in healthy activity as a result of this funding, and the Nottingham Open Spaces Forum can help groups apply for funding in an attempt to continue with this engagement and set up sustainable friends groups;
- (c) a health audit of major planning applications, to include accommodation and office blocks, is planned for later this year;
- (d) the data shows a worrying trend for excess mortality / winter deaths and childhood obesity, whilst air quality is not improving as quickly as hoped. There is a need to remain focused on improving these issues;
- (e) real-time air quality monitoring will be available in the city centre on Clean Air Day (21 June), when citizens are encouraged to pledge an action which involves making better transport choices, such as walking, cycling or using public transport;
- (f) the Hospital to Home project has been very successful. It aims to avoid hospital admissions, speed up hospital discharges, and reduce hospital re-admissions. Evaluation reports show that a spend of £135,000 on the project has resulted in saving of approximately £2,400,000 for the NHS, adult social care, and housing. There has also been a positive impact on carers, with great feedback received;
- (g) some members of the Board felt that the availability of suitable social housing should be listed as an identified risk to housing. For every home sold through right to buy, only some of the receipt can be obtained, so three houses must be sold in order to build one new house. Houses are sold through right to buy at an approximate rate of one per day, and there are around 6,500 people waiting on the housing register for suitable accommodation.

RESOLVED to:

- (1) note the contents of the report;**
- (2) in relation to the Housing theme:**
 - (a) identify named contacts from Adult Social Care, Nottingham University Hospitals Trust and Nottingham City Clinical Commissioning Group to help coordinate and drive input into the new Homelessness Prevention Strategy;**
 - (b) nominate officers to support the pilot of the 'duty to refer' software within the health and social care sectors;**
 - (c) consider how health, housing and adult social care can develop and deliver joint preventative initiatives that reduce the risk of homelessness, positively impact on health and wellbeing and reduce the costs to the health and adult social care system;**
 - (d) support the selective licensing scheme;**

- (e) recognise the role housing plays in improving health outcomes for citizens and the role housing workers can play as part of the wider workforce addressing health inequalities;**
 - (f) support the Hospital to Home (H2H) project beyond March 2019;**
 - (g) enable referrals to the H2H project to maximise early intervention / prevention opportunities;**
 - (h) enable referrals for Assistive Technology services which are part of the early intervention / prevention initiative;**
 - (i) report any properties of concern that agencies come across;**
- (3) in relation to the Built Environment theme, participate in the Public Examination in order to ensure the views of the Health and Wellbeing Board are considered by the Inspector. Local specific evidence presented by experts will be critical in substantiating the Health and Wellbeing Strategy's approach;**
- (4) in relation to the Transport theme:**
 - (a) continue to lead by example by taking part in the Workplace Travel Service business support programme to become early adopters of ultra-low emission fleets and sustainable commuter and business travel practices, with business case and monitoring supported by SDU Health Outcomes Travel Tool;**
 - (b) nominate an air quality travel and infrastructure change champion within organisations as lead contact for Workplace Travel Service and joint working on sustainable procurement good practice;**
 - (c) agree clear and consistent messages to use with employees and citizens to raise public awareness regarding health impacts of air quality and actions that can be taken to support cleaner air in Nottingham;**
 - (d) participate in the ULEV and LEVEL good practice networks and business events to share expertise with local partners and cascade through supply chains;**
- (5) in relation to the Parks and Green Spaces theme:**
 - (a) support the principle of provision of a free healthy lifestyle programme, where mass participation activities take place regularly across the City's parks;**
 - (b) consider ways in which more support for local communities can help maintain improvement to the parks and continue to deliver healthy lifestyle activities within the parks;**
- (6) in relation to the Air Quality theme:**
 - (a) be committed to contributing to improving air quality;**
 - (b) identify named persons within Nottinghamshire Police, Nottingham City Homes and the local Universities responsible for sponsoring air quality improvement and emission reductions and share current plans with the Air Quality Partnership;**
 - (c) establish commitment to implement Health Outcomes Travel Tool (HOTT) across Health and Wellbeing Board member organisations and identify persons responsible for implementation.**

8 IMPACT OF COMMISSIONING REVIEWS 2017-18 AND COMMISSIONING PLANS 2018-19

Christine Oliver, Head of Commissioning, presented the Impact of Commissioning Reviews 2017-18 and the Commissioning Plans 2018-19 reports together, highlighting the following points:

- (a) a huge amount of commissioning activity took place in 2017/18, most of which has now successfully been awarded and moved to the implementation stage, including a new homelessness provision which involves assessing the suitability and sustainability of emergency accommodation. Of 67 bed and breakfast places used, 35 are currently being used by families with children;
- (b) the 2018/19 plans are detailed in the Commissioning Plans report. The priorities are being approached within a difficult funding environment. There will be a reduction in spend on drug and alcohol services, which could place pressure on other areas. The drug and alcohol spend will still be substantial, and will commission a whole system rather than a single service;
- (c) domestic violence services were commissioned two years ago, and are being re-tendered. There is very little proposed reduction in funding to these services.

RESOLVED to note the contents of the Impact of Commissioning Reviews 2017-18 report and the Commissioning Plans 2018-19 report.

9 FUTURE MEETING DATES

RESOLVED to meet on the following Wednesdays at 2pm:

- 25 July 2018
- 26 September 2018
- 28 November 2018
- 30 January 2019
- 27 March 2019

10 FORWARD PLAN

The forward plan was noted.

11 BOARD MEMBER UPDATES

The Board member updates were noted.

12 MINUTES OF THE HEALTH AND WELLBEING BOARD COMMISSIONING SUB COMMITTEE MEETING HELD ON 28 MARCH 2018 (DRAFT)

The draft minutes of the Health and Wellbeing Board Commissioning Sub Committee meeting held 28 March were noted.

13 NEW JOINT STRATEGIC NEEDS ASSESSMENT CHAPTER - DEMENTIA

Board members commented that the chapter seemed brief, and did not give a detailed idea on issues in the city, however it was then noted that the report attached to the agenda was an executive summary, with the full chapter available on the [Nottingham Insight](#) website. Nottingham has high diagnosis and prevalence rates for dementia, which has not been detailed within the report. The Memory Assessment service has not yet been accredited.

The Joint Strategic Needs Assessment Chapter on Dementia was noted.

14 NEW JOINT STRATEGIC NEEDS ASSESSMENT CHAPTER - SUICIDE

The Board noted that the chapter was very thorough.

The Joint Strategic Needs Assessment Chapter on Suicide was noted.

15 QUESTIONS FROM THE PUBLIC

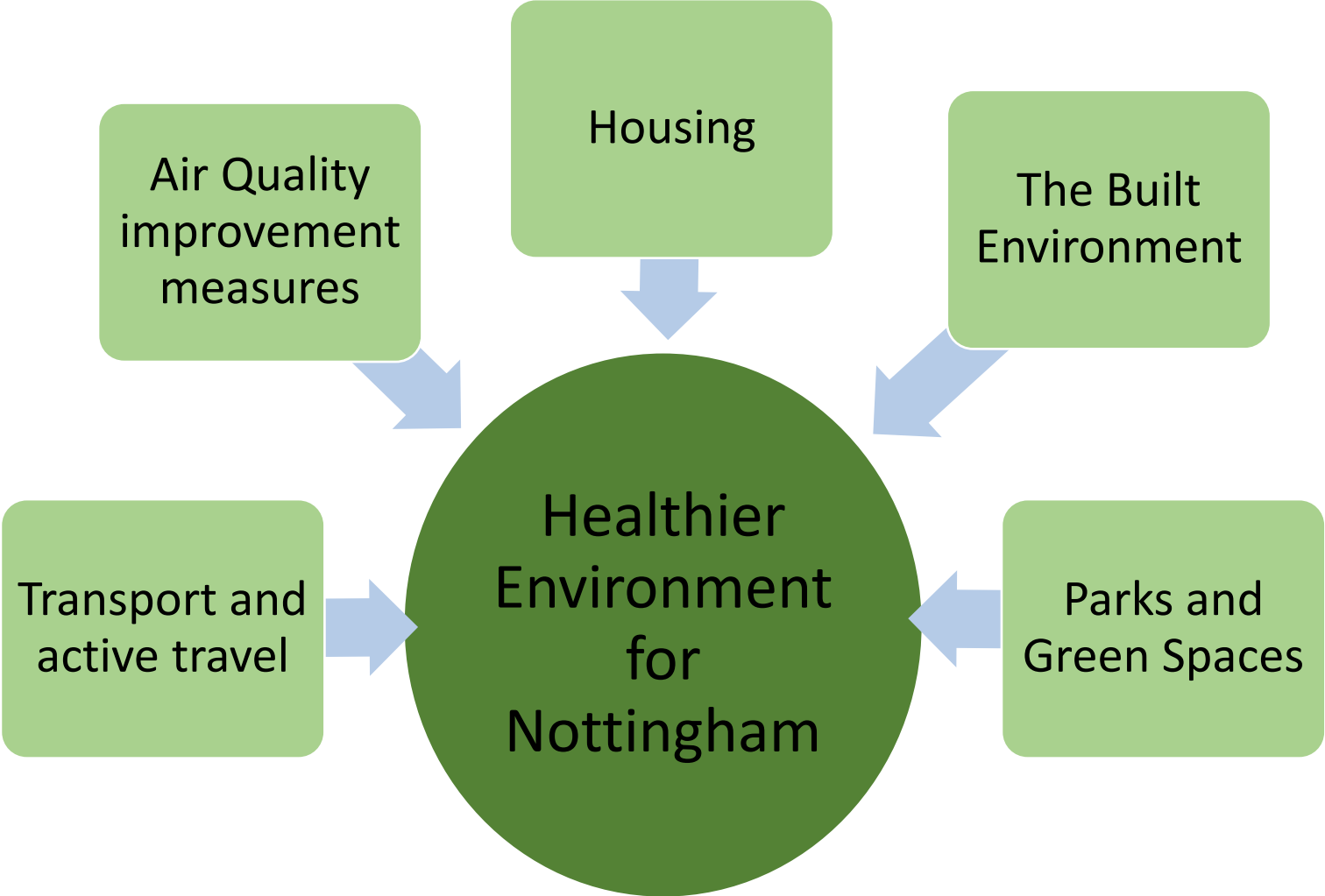
There were no questions from the public.

Outcome 4: Healthy Environment

Shade Agboola Consultant in Public Health

30th May 2018

The priority areas in the strategy include



Housing

Progress and key areas of development include:

- Hospital discharge scheme
- Homelessness Prevention strategy
- Homelessness Reduction Act
- Introduction of the Selective Licensing scheme

Challenges include:

- Uncertainty about funding and commissioning arrangements
- Whole system delivery of prevention initiatives that minimise the risk of homelessness

Housing recommendations

- Identify named contacts from Adult Social Care, NUH and Nottingham City CCG to deliver the Homelessness Prevention Strategy
- Nominated officers to support the pilot of the 'duty to refer' software within the health and social care sectors – Homelessness Reduction Act
- Consider how health, housing and adult social care can develop and deliver joint preventative initiatives

The Built Environment

Progress and key areas of development include:

- control of hot food takeaway premises near to secondary schools
- Open Spaces in new housing developments of 10 or more homes

Challenges include:

- Public examination later in the year – risk that planning inspector will recommend deletion/amendment of section 4
- Opposition to the policy from fast food outlets

The Built Environment recommendation

Local specific evidence presented by experts will be critical in substantiating the HWB strategy's approach

- HWBB members contribute to the Public Examination process

Transport and active travel

Progress and key areas of development include:

- £7.8m of additional investment secured
- An enhanced Workplace Travel Service established
- Sustainable travel options for employers and citizens

Challenges include

- Uncertainty over funding beyond 2020/21

Transport and active travel recommendations

- Continue to lead by example by taking part in the Workplace Travel Service (WTS)
- Where not in place nominate a lead person for joint working on sustainable and healthier environment developments e.g. WTS, ULEV, procurement policy

Parks and Green Spaces

Progress and key areas of development include

- Expansion and upgrade of cycle and walking routes across the city
- Parks and open spaces infrastructure improvements e.g. cafes
- All City University Campuses now hold Green Flag Status award.
- Planned programme of new Green Flag status housing estates

Challenges include

- Ways to sustain healthy lifestyle initiatives in parks

Parks and Green Spaces recommendation

- support the principle of provision of a free healthy lifestyle programme, where mass participation activities take place regularly across the City's parks continues

Air Quality

Progress and key areas of development include:

- A wide range of initiatives across HWBB member organisations
- Secured £1.1m to support the transition of taxis to ULEV
- Greater co-ordination and participation in National Clean Air Day
- HWBB member organisations revised procurement policies
- Reduction of carbon emitting vehicles within service fleets e.g. EMAS

Challenges include:

- Establishing greater consistency and equity in implementing air quality improvement measures across HWBB member organisations

Air Quality recommendations

- Seek assurances that HWBB organisations are committed to contributing to improving air quality
- Identify named responsible persons within Nottinghamshire Police, Nottingham City Homes and the local Universities for leading air quality improvement and emission reductions and
- share current plans with the Air Quality Partnership

Key recommendations

- Identify named contacts from Adult Social Care, NUH and Nottingham City CCG to deliver the Homelessness Prevention Strategy
- Nominated officers to support the pilot of the 'duty to refer' software within the health and social care sectors – Homelessness Reduction Act
- Consider how health, housing and adult social care can develop and deliver joint preventative initiatives
- Contribute to the Public Examination process
- Continue to lead by example by taking part in the Workplace Travel Service (WTS)
- Where not in place nominate a lead person for joint working on sustainable and healthier environment developments e.g. WTS, ULEV, procurement policy
- Support the principle of provision of a free healthy lifestyle programme, where mass participation activities take place regularly across the City's parks continues
- Seek assurances that HWBB organisations are committed to contributing to improving air quality
- Identify named responsible persons within Nottinghamshire Police, Nottingham City Homes and the local Universities for leading air quality improvement and emission reductions and share current plans with the Air Quality Partnership

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